



**City Council
Regular Meeting
Agenda**

205 S Webster Ave
Omro, WI 54963
www.omro-wi.com

Barbara J Van Clake
(920) 685-7000

Tuesday, August 4, 2026

7:00 PM

Council Chambers

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Swearing In Police Officer Cordell G. Jacobson**
 - a. Oath of Office Form
- 6. Public Comments**
- 7. Adoption of Minutes**
 - a. City Council Meeting - July 21, 2026 Minutes
- 8. Resolutions**
 - a. RES: 260804-1 Expenditures
- 9. Administration**
 - a. Request for Exclusive Use of Riverwalk Park – Omega Brewing (115 E. Main Street, Omro), September and October, 2026
 - b. Meeting Recordings & Storage – Purchase of the Meeting Owl and Related Technology at a Price Not to Exceed \$1,500.00 for the Recording and Storage of Common Council Videos
- 10. Ordinances**
 - a. Waive the 1st Reading of ORD: 060721-C#514 An Ordinance Amending Section 7.12.040(H) – General Bicycle Regulations
 - b. Waive the 2nd Reading and Adopt ORD: 260721-C#512 An Ordinance Creating Section 7.25 of the Omro Municipal Code Regulating the Operation of Electric Bicycles and Electric Scooters Within the City of Omro
- 11. Meeting Calendar**
 - a. Meeting Schedule
- 12. Adjournment**

Official Oath

STATE OF WISCONSIN,)
) ss
 County)

I, _____, having been elected or appointed to
the office of _____
(title)

but have not yet entered upon the duties thereof, swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability.

(Signature of elected or appointed official)

Subscribed and sworn to before me this _____ day of _____, _____.

(Signature of person authorized to administer oaths)

☐ Notary Public or ☐ other official _____
(Official title, if not a notary)

If Notary Public: My commission expires _____, or ☐ is permanent



City Council Regular Meeting

Minutes

205 S Webster Ave
Omro, WI 54963
www.omro-wi.com

Barbara J Van Clarke
(920) 685-7000

Tuesday, July 21, 2026

7:00 PM

Council Chambers

Call to Order

Mayor Mary Berndt called the regular meeting of the Common Council to order at 7:01 p.m.

Invocation and Pledge of Allegiance

Council President Justin Schmick delivered the invocation, followed by the Pledge of Allegiance.

Roll Call

Present: Council Member David Wiese, Council Member Darin Treleven, Council Member Justin Schmick, Council Member Scott Jorgenson, Council Member Amanda Zick, Council Member Peggy Williams, Mayor Mary B. Berndt
Staff Present: City Administrator Kaija Snyder, Clerk Barbara J. Van Clarke, City Attorney Ludwig Wurtz, Public Works Director Sam Mingo, and Police Chief Cory Andersen
Public Speakers Present: Kaci Chalfant, Natasha Rach

Approval of Agenda

Mayor Berndt noted that the Council had inadvertently approved the previous meeting minutes before considering the meeting agenda.

Justin Schmick motioned and Scott Jorgenson seconded to approve the agenda for the July 21, 2026 Common Council meeting as presented.

RESULT:	6 to 0 Motion Carried Unanimously
MOVER:	Justin Schmick
SECONDER:	Scott Jorgenson
AYES:	6
NAYS:	0

Introduction and Welcome to New City Administrator Kaija Snyder

Mayor Berndt welcomed Ms. Snyder and expressed confidence in her leadership and service to the City of Omro.

Administer Oath of Office to Kaija Snyder

City Clerk Barbara J. Van Clarke administered the Oath of Office to Kaija E. Snyder following her appointment as City Administrator.

Public Comments

Kaci Chalfant, 837 S. Webster Avenue. Ms. Chalfant congratulated Kaija Snyder on her appointment as City Administrator and welcomed her to the City. She commented on

the proposed electric bicycle ordinance and requested that the Council revisit the previously discussed sexual predator ordinance, so a formal decision could be made regarding the matter. Ms. Chalfant also expressed support for recording Common Council meetings, stating that recordings would benefit the entire community by allowing residents who are unable to attend meetings to remain informed. She also requested clarification regarding the additional drilling costs associated with the Fox River Utility Reconstruction Project.

Natasha Rach. Ms. Rach stated that many residents with children and evening activities are unable to attend Council meetings. She expressed support for recording Council meetings and making them available online, so residents could remain informed about City business at a convenient time.

No additional public comments were received.

Adoption of Minutes

City Council Meeting -
July 7, 2026

Justin Schmick motioned and Darin Treleven seconded to approve the July 7, 2026 Council Meeting Minutes as presented.

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Justin Schmick
SECONDER: Darin Treleven
AYES: 6
NAYS: 0

Resolutions

RES: 260721-1
Expenditures

Mayor Berndt requested additional information regarding an annual payment to Midwest Tape for the Library's digital services. Staff indicated additional information would be provided.

Amanda Zick motioned and David J. Wiese seconded to approve RES: 260721-1 Expenditures as presented.

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Amanda Zick
SECONDER: David J. Wiese
AYES: 6
NAYS: 0

RES: 260721-2 A
Resolution Approving
Certificate for Payment
No. 2 2026-01 Utility

Sam Mingo explained that the payment represented a regular construction pay request for completed utility work associated with the Fox River Utility Reconstruction Project. Mr. Mingo reported that all utility work had now been completed. The

Reconstruction Project resolution also reflected the previously approved \$80,000 drilling
Contract 2026-01 change order, which adjusted the contract amount. He noted that although the contractor's drilling costs exceeded \$100,000, the City was billed only the previously approved not-to-exceed amount of \$80,000.

Amanda Zick motioned and Scott Jorgenson seconded to approve RES: 260721-2 Resolution Approving Certificate for Payment No. 2026-01 for the Utility Reconstruction Project – Contract 2026-01.

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Amanda Zick
SECONDER: Scott Jorgenson
AYES: 6
NAYS: 0

RES: 260721-3 A
Resolution Appointing
Cordell G. Jacobson as
a Full-Time Police
Officer

Chief Andersen advised that Council approval was required before a formal employment offer could be extended. Mr. Jacobson is expected to begin employment on August 3, 2026, with a ceremonial oath of office scheduled during the August 4, 2026 Common Council meeting.

Amanda Zick motioned and Justin Schmick seconded to approve RES: 260721-3 Resolution Authorizing the Employment of Cordell G. Jacobson as a Full-Time Police Officer as presented.

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Amanda Zick
SECONDER: Justin Schmick
AYES: 6
NAYS: 0

RES: 260721-4 A
Resolution Approving
the Request for
Proposals for the
Downtown
Redevelopment of the
S. Webster Avenue
and W. Huron Street
Redevelopment Site

Sam Mingo explained that the Request for Proposals had been prepared through GOEDC and East Central Wisconsin Regional Planning Commission at no cost to the City. The RFP seeks redevelopment concepts for the South Webster Avenue and West Huron Street property, including residential, commercial, mixed-use, and public space opportunities. The City retains the right to reject any or all proposals.

Amanda Zick motioned and Justin Schmick seconded to approve RES: 260721-4 Resolution Approving the Request for Proposals for the Downtown Redevelopment of the South Webster Avenue and West Huron Street Redevelopment Site.

RESULT: 6 to 0 Motion Carried Unanimously

MOVER: Amanda Zick
SECONDER: Justin Schmick
AYES: 6
NAYS: 0

RES: 260721-5 A

Resolution Approving a Certified Survey Map for Hoffman Homes, LLC for 700-800 Block of E. Huron Street

The Council considered the Certified Survey Map creating three residential lots for future residential development. The Planning Commission previously reviewed the proposal and recommended approval after determining the map complied with all applicable zoning and subdivision requirements.

Amanda Zick motioned and Darin Treleven seconded to approve RES: 260721-5 Resolution Approving a Certified Survey Map for Hoffman Homes, LLC, 700–800 Block of East Huron Street.

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Amanda Zick
SECONDER: Darin Treleven
AYES: 6
NAYS: 0

RES: 260721-6 A

Resolution Approving a Certified Survey Map for Aaron J. Martin Property Located at 715 Michigan Street

The Council reviewed the Certified Survey Map dividing the existing commercial property into separate commercial and residential parcels. The Planning Commission recommended approval.

Amanda Zick motioned and Darin Treleven seconded to approve RES: 260721-6 Resolution Approving a Certified Survey Map for Aaron J. Martin Property Located at 715 Michigan Street.

RESULT: 5 to 0 Motion Carried
MOVER: Amanda Zick
SECONDER: Darin Treleven
ABSTAIN: Justin Schmick
AYES: 5
NAYS: 0

RES: 260721-7 A

Resolution Recommending Approval of a Zoning Map Amendment for Property Located at 715 Michigan Street

The Council considered rezoning the newly created residential parcel to R-1 Single-Family Residential while retaining the remaining parcel as C-1 Central Commercial, consistent with the City's Future Land Use Map.

Amanda Zick motioned and Darin Treleven seconded to approve RES: 260721-7 Resolution Approving a Zoning Map Amendment for Property Located at 715 Michigan Street

RESULT: 5 to 0

MOVER: Amanda Zick
SECONDER: Darin Treleven
ABSTAIN: Justin Schmick
AYES: 5
NAYS: 0

RES: 260721-8
 Resolution Declaring
 Intent to Vacate the
 Unopened Krenz Road
 Right-of-Way Between
 Lincoln Avenue and
 Main Street Subject to
 Payment of Required
 Fees and a Future
 Public Hearing

City Clerk Barbara J. Van Clake reviewed the history of the unopened Krenz Road right-of-way and summarized the statutory street vacation process. The petitioner completed the required title research at his own expense. The resolution authorizes the City to begin the vacation process upon payment of all required application fees, engineering, survey, legal, recording, and publication costs, with a public hearing to be scheduled in accordance with Wisconsin law. Any vacated right-of-way would be distributed to the adjoining property owners as provided by state statute.

Amanda Zick motioned and Justin Schmick seconded to approve RES: 260721-8 Resolution Declaring Intent to Vacate the Unopened Krenz Road Right-of-Way Between Lincoln Avenue and Main Street, Subject to Payment of Required Fees and a Future Public Hearing

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Amanda Zick
SECONDER: Justin Schmick
AYES: 6
NAYS: 0

RES: 260721-9 A
 Resolution Ratifying
 the 2026-2027
 Collective Bargaining
 Agreement Between
 the City of Omro and
 the City of Omro Police
 Department
 Employees'
 Association, Local
 2013, Labor
 Association of
 Wisconsin, Inc.

The Council reviewed the negotiated collective bargaining agreement.
Amanda Zick motioned and Justin Schmick seconded to approve RES: 260721-9 Resolution Ratifying the 2026–2027 Collective Bargaining Agreement Between the City of Omro and the City of Omro Police Department Employees Association, Labor Association of Wisconsin, Local 2013

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Amanda Zick
SECONDER: Justin Schmick
AYES: 6
NAYS: 0

Monthly Reports

Public Safety Monthly
 Report

Chief Cory Andersen reported on:

- Verification of licensed bartenders and operator licenses.
- The recent sexual offender ordinance presentation.
- Assistance with the City Administrator hiring process.
- Repurposing the City's 2018 server for squad car camera storage, avoiding approximately \$5,000 in replacement costs.
- Fourth of July planning.
- Emergency vehicle operations training.

Mayor Berndt clarified that no action had been taken regarding the proposed sexual predator ordinance; therefore, no ordinance currently exists.

Public Works Monthly Report Sam Mingo reported on routine maintenance activities, including installation of kayak launches and buoys, crack sealing, park maintenance, and preparations for Fourth of July events. He advised that public notification would be provided once dates are established for upcoming chip seal street maintenance.

Utilities Monthly Report Mr. Mingo reported that utility construction associated with the Fox River crossing project had been completed. Additional work included sewer cleaning, water meter replacements, wastewater treatment plant maintenance, and resolution of a metering discrepancy with the Town of Algoma Sanitary District.

Parks Monthly Report Mr. Mingo reported completion of the pickleball court project, installation of benches, replacement of restroom fixtures at Scott Park, and successful operation of City parks during Fourth of July festivities.

Library Monthly Report Council received the June Library Report as submitted.

Administration

Administration Report Sam Mingo reported completion of police union negotiations, ongoing industrial park lot discussions, BID grant work, coordination with WisDOT on pedestrian improvements, and continued work on the sewer rate study. City Administrator Kaija Snyder thanked the Council for the opportunity to serve and stated she looked forward to working with the Council, staff, and community.

Update on Change City Clerk's Report: The City Clerk reported that the actual invoice

Order # 2 for 2026-01 Fox River Crossing Utility Reconstruction Project supporting the \$80,000.00 Change Order was included in the Council agenda packet for review. She further advised that the actual cost of the unforeseen project work exceeded \$100,000.00; however, the contractor honored the previously negotiated agreement and limited the Change Order to \$80,000.00, resulting in a cost savings to the City of more than \$20,000.00.

Ordinances

Waive the First Reading of ORD: 260721-C#514 An Ordinance Creating Section 7.25 of the Omro Municipal Code Regulating the Operation of Electric Bicycles and Electric Scooters Within the City of Omro

The Council waived the first reading of ORD: 260721-C #512 An Ordinance Creating Section 7.25 of the Omro Municipal Code Regulating the Operation of Electric Bicycles and Electric Scooters Within the City of Omro, as Amended During the July 21, 2026 Council Workshop.

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Justin Schmick
SECONDER: David J. Wiese
AYES: 6
NAYS: 0

Meeting Calendar

July - August Meeting Schedule

The Mayor indicated that the meeting schedule for the remainder of July and the month of August was in the packet. City Clerk Barbara J. Van Clarke indicated that the July 27, 2026 Parks Committee meeting was canceled.

Adjournment

Peggy Williams motioned and Scott Jorgenson seconded to adjourn the meeting at 7:40 p.m.

RESULT: 6 to 0 Motion Carried Unanimously
MOVER: Peggy Williams
SECONDER: Scott Jorgenson
AYES: 6
NAYS: 0

Respectfully Submitted by,



Barbara J. Van Clarke, WCPC, MMC
Clerk/Deputy Treasurer



**City of Omro
Administration
Resolution**

8.a

205 S Webster Ave
Omro, WI 54963
www.omro-wi.com

Barbara J Van Clake
(920) 685-7000

Tuesday, August 4, 2026

7:00 PM

Council Chambers

RES: 260804-1 Expenditures

Vote Record

Yes/Aye: None

No/Nay: None

Abstain: None

Absent: [ABSENT_NAMES]

WHEREAS, it is the responsibility of the Common Council to provide oversight and ensure transparency in the financial operations of the City of Omro, including the review and approval of disbursements made from municipal accounts; and

WHEREAS, the City of Omro has received a detailed request for approval of claims, payroll disbursements, accounts payable listings, electronic fund transfers, retirement contributions, payroll obligations, taxes, utility payments, and other expenditures representing payments for goods, services, employee compensation, professional services, and other necessary municipal obligations; and

WHEREAS, these expenditures are necessary to support the continued operations, public services, utilities, parks, public safety, administration, library, public works, and other governmental functions of the City of Omro; and

WHEREAS, all disbursement records have been reviewed by the City Administrator, Treasurer, Department Heads, and appropriate City staff and are deemed complete, accurate, and in compliance with the adopted budget, internal controls, purchasing procedures, and financial policies of the City of Omro; and

WHEREAS, the Common Council has reviewed the claims and expenditures submitted for payment and finds that such expenditures constitute properly incurred obligations of the City and are appropriate for approval.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Omro, Winnebago County, Wisconsin, as follows:

Section 1. Approval of Claims and Expenditures

The following expenditures are hereby approved and authorized for payment:

Date	Description	Reference	Amount
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July 22, 2026	Payroll Checks	Checks 047715–047718	\$3,041.40
July 22, 2026	Payroll Direct Deposit (ACH)	Payroll ACH	\$62,135.99
July 22, 2026	Payroll Vendor Payments	Checks 047719–047723	\$24,526.43
July 22, 2026	Wisconsin Sales & Use Tax	SU0626	\$3,775.06
July 24, 2026	Spectrum	Electronic Payment	\$154.19
July 24, 2026	Vendor Accounts Payable	Checks 071280–071303	\$53,939.52
Total Approved Expenditures			\$147,572.59

Section 2. Authorization

The City Clerk/Deputy Treasurer is hereby authorized and directed to process, record, and disburse the foregoing expenditures in accordance with established City financial procedures, municipal policies, and applicable Wisconsin law.

Section 3. Effective Date

This Resolution shall take effect immediately upon its adoption by the Common Council.

Attest:

Mary B. Berndt, Mayor

Kaija Snyder, City Administrator

(City Seal)

Barbara J. Van Clake, City Clerk / Deputy Treasurer

REPORT.: Jul 24 26 Friday
 RUN....: Jul 24 26 Time: 11:55
 Run By.: JANET TRELEVEN

CITY OF OMRO
 Cash Disbursement Detail Report
 Check Listing for 07-26 thru 07-26 Bank Account.: 11110

PAGE: 001
 ID #: PY-DP
 CTL.: OMR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
071280	07/24/26	ALLEL	ALL ELECTRIC SERVICE, LLC	2409.10 128.04 172.48 1143.72	23230 23231 23232 23234	SCOTT PARK SHORE POWER SCOTT PARK PAVILLION - UPGRADE LIGHTING CIRCULATION PUMP - AQUATIC CENTER SCOTT PARK UNDERGROUND FEEDER REPAIR
Check Total.....:				3853.34		
071281	07/24/26	ATTSE	AT&T SERVICES INC.	170.49	141234868	INTERNET WWTP
071282	07/24/26	BERJO	BERLIN JOURNAL NEWSPAPERS	40.04	359675	PUBLICATION-LEGAL COUNCIL MEETING
071283	07/24/26	CARAQ	CARRICO AQUATIC RESOURCES	3130.27	20265151	CHEM/LAB SUPPLY SWIMMING
071284	07/24/26	CORWI	CORBIN WILLITS SYSTEMS, I	932.98	C607151	SORWARE MAINT. MONTHLY
071285	07/24/26	DOCSA	DOCUMENT SALES AND DISTRI	131.75	26-001440	ELAW MANUALS
071286	07/24/26	G REI	G. REINKE & COMPANY	150.00	8725	STONE FIX IN CEMETERY
071287	07/24/26	GFLN	GFL ENVIRONMENTAL	14153.77	143845	GARBAGE/RECYCLING PICKUP
071288	07/24/26	GORFL	GORDON FLESH COMPANY INC	286.15	15657911	PRINTER IMAGES OVER BASE
071289	07/24/26	HOLWH	HOLIDAY WHOLESALE	-904.30 -24.00 -8.40 934.80 2755.00	2336723C 2356049C 2374365C 2390103 2396064	CONCESSIONS SWIMMING POOL CONCESSIONS SWIMMING POOL CONCESSIONS SWIMMING POOL CONCESSIONS SWIMMING POOL CONCESSIONS SWIMMING POOL
Check Total.....:				2753.10		
071290	07/24/26	INSKE	INSTAKEY SECURITY SYSTEMS	63.20	0760915	KEY CUTTING - W HURON
071291	07/24/26	J&HCO	J&H CONTROLS INC.	305.00	28333	BLDG SERV EQUIP CITY HALL
071292	07/24/26	MARTE	MARCO TECHNOLOGIES LLC	99.19	42442757	COPIER RENTAL POLICE DEPT
071293	07/24/26	MCMAS	MCMAHON ASSOCIATES INC	195.00 996.42 11810.78	00943778 00943779 00943780	2026 GEN ENGINEERING SWU CREDIT REVIEW SCHOOL DIST STEARNS PARK IMPROVEMENTS 2025 UTILITY RECONSTRUCTION
Check Total.....:				13002.20		
071294	07/24/26	MENIN	MENARDS	49.55 142.99	11163 11308	PARK HARDWARE SUPPLIES SUPPLIES - WWTP
Check Total.....:				192.54		
071295	07/24/26	MGDIN	MGD INDUSTRIAL CORP	211.82	245293	PARTS
071296	07/24/26	NORCF	NORTH CENTRAL LABORATORIE	382.78 155.15	537981 538242	CHEM/LAB SUPPLY OP-OTH SU CHEM/LAB SUPPLY OPER.
Check Total.....:				537.93		
071297	07/24/26	OREAU	O'REILLY AUTO PARTS	16.14	175924	OIL FILTER
071298	07/24/26	PROBU	PROGRESSIVE BUSINESS SYST	100.00	76214	WYSIGN SIGNATURE FOR CHECKS
071299	07/24/26	PROFB	PROFESSIONAL BUSINESS SYS	672.37	123304	WINDOW ENVELOPES
071300	07/24/26	SPECL	SPEEDY CLEAN DRAIN & SEWE	630.00	91936	TELEWISE & LOCATE STORM LATERAL
071301	07/24/26	WCMSE	WCMA	172.50	MEMBER	MEMBERSHIP - K SNYDER
071302	07/24/26	WINCP	WINNEBAGO CO TREASURER	7298.20 4911.54	135911 136017	LANDFILL TIPPING FEE LANDFILL TIPPING FEES
Check Total.....:				12209.74		
071303	07/24/26	WISRU	WISCONSIN RURAL WATER ASN	125.00	38881	TRAINING CLASS - WATER DEPT
Cash Account Total.....:				53939.52		
Total Disbursements.....:				53939.52		
Cash Account Total.....:				.00		

REPORT.: Jul 30 26 Thursday
 RUN....: Jul 30 26 Time: 08:49
 Run By.: JANET TRELEVEN

CITY OF OMRO
 Cash Disbursement Detail Report
 Check Listing for 07-26 thru 07-26 Bank Account.: 11110

PAGE: 001
 ID #: PY-DP
 CTL.: OMR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
071304	07/30/26	ADVCO	ADVANCE CONSTRUCTION, INC	300999.32	PAYMENT2	UTILTIY CROSSING PAYMENT 2
071305	07/30/26	ALLWA	ALL WAYS CONCRETE LLC	5664.80	4752	CONCRETE WORK AT SCOTT PARK PAVILION
071306	07/30/26	ATTMO	AT&T MOBILITY	80.46	071926	CELLULAR POLICE DEPT
071307	07/30/26	BATPL	BATTERIES PLUS	183.50	P93372248	BATTERIES
071308	07/30/26	BEREX	BERNDT EXCAVATING INC.	700.00	894	JULY BURIAL-CEMETERY
071309	07/30/26	CINCP	CINTAS CORPORATION	123.26	535037060	FIRST AID SERVICE
071310	07/30/26	CITNE	CITY OF NEW LONDON	2079.30	117-2026	WASTE TO NEW LONDON
071311	07/30/26	CRAFI	CRACK FILLING SERVICE	20000.00	072026	CRACK SEALING VARIOUS STREETS
071312	07/30/26	CRIIN	WI DEPART OF JUSTICE	282.00	20126	QTRLY TIME ACCESS POLICE DEPT
071313	07/30/26	DAVWA	FERGUSON WATERWORKS #1476	150.00	0480700	PARTS
071314	07/30/26	DEMCO	DEMCO	744.43	7828549	BOOK REPAIR SUPPLIES LIBRARY
071315	07/30/26	DOLGE	DOLLAR GENERAL MSC410256	65.50	1449218	WWTP SUPPLIES
071316	07/30/26	HAWWA	HAWKINS INC	1464.66 1372.19	7495689 7495690	CHEM/LAB SUPPLY TREATMENT CHEM/LAB SUPPLY TREATMENT
Check Total.....:				2836.85		
071317	07/30/26	INGLI	INGRAM LIBRARY SERVICES	180.33	97929921	COLLECTION ENR LIBRARY
071318	07/30/26	INNPU	INNOVATIVE PUBLIC ADVISOR	1567.50	25-228	PROF SERVICES-INTERIM SERVICES
071319	07/30/26	KITPF	KITZ & PFEIL INC.	332.56	11905/6	CEMETERY MAINT. PARTS
071320	07/30/26	NEWRE	NEW RESTORATION AND RECOV	21234.92	236742	SANITARY SEWER CLEANING
071321	07/30/26	NORCF	NORTH CENTRAL LABORATORIE	77.70	538375	ELECTRODE CLEANING SOLUTION
071322	07/30/26	NORLA	NORTHERN LAKE SERVICE INC	83.64	2612710	OUTSIDE TESTING DRINKING WATER
071323	07/30/26	OREAU	O'REILLY AUTO PARTS	112.02 17.99	178359 178869	PARTS BAR OIL
Check Total.....:				130.01		
071324	07/30/26	POMTR	TRAVIS POMPLUN	25.00	C60729	DNR EXAM REIMB.
071325	07/30/26	RHYBU	RHYME BUSINESS PRODUCTS L	322.00	42454791	SHARP BP-71C31
071326	07/30/26	SUPCH	SUPERIOR CHEMICAL CORP	177.22	445533	GREASE
071327	07/30/26	SWIPO	SWIDERSKI POWER	469.71	IF77199	LAWN MOWER PARTS
071328	07/30/26	UNISH	THE UNIFORM SHOPPE	580.70	17813	UNIFORMS POLICE DEPT
071329	07/30/26	UW GR	UW-GREEN BAY (MTAW)	99.00	888624	FALL CONFERENCE ADMIN
071330	07/30/26	WINLI	WINNEFOX LIBRARY SYSTEM	16.92	WLS4737	UNIQUE MGMT SERVICE - MONTHLY
RE0726	07/30/26	WISRE	WISCONSIN RETIREMENT FUND	21132.06	073126H	RETIREMENT PAYABLE
Cash Account Total.....:				380338.69		
Total Disbursements.....:				380338.69		
Cash Account Total.....:				.00		

MEMORANDUM

DATE July 24, 2026
TO Mayor and Common Council
FROM Kaija Snyder, City Administrator
RE Request for Exclusive Use of Riverwalk Park – Omega Brewing (115 E. Main Street, Omro), September and October 2026

Zink Investments, doing business as Omega Brewing at 115 E. Main Street in Omro, has requested exclusive use of the parkland in the rear easement of his property during the months of September and October, 2026.

Owner Steve Zink intends to use this space for outdoor enjoyment by community members, including placement of a temporary tent and live music sets in compliance with related noise ordinances. This space will not be used for alcohol consumption.

This is a routine use of parkland approved by the Common Council annually. Mr. Zink's use of Riverwalk Park contributes to the community's enjoyment of the Oktoberfest event managed by Future Omro. Oktoberfest is scheduled for Saturday October 10, 2026 in the downtown corridor between 10am and 3pm.

Recommendation: Staff recommends approving Omega Brewing's request for exclusive use of Riverwalk Park for the months of September and October, 2026.

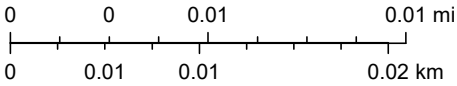
Site Map



7/24/2026, 2:02:18 PM

1:400

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways
 - Navigable - Permanent (unchecked)
 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
 - Navigable - Permanent (checked)
- Navigable - Intermittent (checked)
- Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW
- 2025 Air Photo
- Red: Band_1
- Green: Band_2



Winnebago County GIS

MEMORANDUM

DATE July 27, 2026
TO Mayor and Common Council
FROM Kaija Snyder, City Administrator
RE Meeting Recordings & Storage – Purchase of the Meeting Owl and Related Technology at a Price Not to Exceed \$1,500.00 for the Recording and Storage of Common Council Videos

Background

At the July 7, 2026 Common Council meeting, City staff advised on options for recording meetings amid related requests by community members and elected officials. This included a discussion of integrating recordings with existing agenda and meeting management software; this presents additional annual costs up to \$8,000.00.

During the July 7, 2026 meeting, the Common Council voted to table this discussion pending further research on more economical alternatives and practices by peer communities. The purpose of this memorandum is to follow up on this directive and provide a definitive recommendation.

Option Analysis

Many municipalities manage meeting recordings in-house rather than through a third-party vendor. Recording meetings in-house requires upfront hardware (audio/visual equipment) costs but eliminates annual subscription costs. This method may require up to one hour of staff labor per meeting. By contrast, recording meetings through a third-party vendor requires annual subscription costs in addition to upfront hardware expenses, but a more nominal amount of staff labor (less than 30 minutes per meeting). Recording through a third-party vendor may allow for livestreaming capabilities, while recording in-house requires video upload after a meeting's conclusion; this accounts for differences in staff labor. Notably, the City of Omro already uses audio equipment (microphones) in its Council Chambers, meaning the only outstanding hardware need is the visual component (a camera).

Costs and Compliance Considerations

Staff researched cameras suitable for recording public meetings and identified the Meeting Owl by Owl Labs. The Meeting Owl is a 360-degree camera with an 18-foot audio pickup radius. This means that the product can capture all audio/visual elements of a meeting held in the Council Chambers. Notably, the Meeting Owl captures audio more effectively when microphones are used. The Meeting Owl cost is \$1,099.00.

Most municipalities share recorded meetings via YouTube. Typically, this is accomplished through a simple link on the community's webpage. YouTube provides free captioning services that comply with the ADA Web Content Accessibility Guidelines.

Storing meeting recordings on YouTube complies with Wisconsin's Public Records Law as these records remain retrievable by City staff. However, staff may wish to additionally store these records on their own server. Migration to a cloud-based server is ongoing. In addition to this option, an external hard drive may be used for storing meeting recordings. A 4TB hard drive would be sufficient for several years of Common Council meeting recordings. Amazon prices drives of this size between \$100.00 and \$200.00. This brings the total cost of recording meetings to a one-time fee of approximately \$1,300, excluding shipping costs.

The City of Omro budgeted \$7,000.00 under account number 101-53900-1110 (Council – Other Supplies and Expenses) in 2026. This account is specifically designated for miscellaneous supplies, League of Wisconsin Municipalities membership dues (approximately \$1,615.00 yet unpaid), Zoom subscriptions, and tablets. As of July 27, 2026, \$4,897.00 unreserved funds are available in this account. Due to these research findings, cost comparisons, and budget considerations, City leadership advise the Common Council consider recording meetings in-house using funds from this account.

Recommendation: Staff recommend approving the recording of Common Council meetings using Owl Labs and related technology, purchased at a price not to exceed \$1,500.00, using the 101-53900-1110 account for Council – Other Supplies and Expenses.



**City of Omro
Administration
Ordinance**

10.a

205 S Webster Ave
Omro, WI 54963
www.omro-wi.com

Barbara J Van Clarke
(920) 685-7000

Tuesday, August 4, 2026

7:00 PM

Council Chambers

**Waive the 1st Reading of ORD: 060721-C#514 An Ordinance Amending Section 7.12.040(H) –
General Bicycle Regulations**

Vote Record

First Reading: Referred to: Tabled: Withdrawn: Defeated: Motion: Second: Yes/Aye: No/Nay: Motion Result:	Second Reading: Referred to: Tabled: Withdrawn: Defeated: Motion: Second: Yes/Aye: No/Nay: Motion Result:	Adoption: Referred to: Tabled: Withdrawn: Defeated: Motion: Second: Yes/Aye: No/Nay: Motion Result:
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Attest:

Mary B. Berndt, Mayor

Kaija Snyder, City Administrator

Barbara J. Van Clarke, City Clerk / Deputy Treasurer

(City Seal)

**ORD: 060721-C#514 An Ordinance Amending Section 7.12.040(H) – General
Bicycle Regulations**

H. Operation on ~~Sidewalks~~Footbridges. ~~Except upon a footbridge, n~~No person shall ride any bicycle upon any ~~sidewalk area~~footbridge.



**City of Omro
Administration
Ordinance**

10.b

205 S Webster Ave
Omro, WI 54963
www.omro-wi.com

Barbara J Van Clarke
(920) 685-7000

Tuesday, August 4, 2026

7:00 PM

Council Chambers

Waive the 2nd Reading and Adopt ORD: 260721-C#512 An Ordinance Creating Section 7.25 of the Omro Municipal Code Regulating the Operation of Electric Bicycles and Electric Scooters Within the City of Omro

Vote Record

First Reading: 07/21/2026 Referred to: Tabled: Withdrawn: Defeated: Motion: Justin Schmick Second: David J. Wiese Yes/Aye: 6 No/Nay: 0 Motion Result: Motion Carried Unanimously	Second Reading: Referred to: Tabled: Withdrawn: Defeated: Motion: Second: Yes/Aye: No/Nay: Motion Result:	Adoption: Referred to: Tabled: Withdrawn: Defeated: Motion: Second: Yes/Aye: No/Nay: Motion Result:
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Attest:

Mary B. Berndt, Mayor

Kaija Snyder, City Administrator

Barbara J. Van Clarke, City Clerk / Deputy Treasurer

(City Seal)

ORD: 260721-C#512 AN ORDINANCE CREATING SECTION 7.25 OF THE OMRO MUNICIPAL CODE REGULATING THE OPERATION OF ELECTRIC BICYCLES AND ELECTRIC SCOOTERS WITHIN THE CITY OF OMRO

WHEREAS, the Common Council of the City of Omro recognizes that electric bicycles and electric scooters have become increasingly common modes of transportation and recreation throughout Wisconsin and within the City of Omro; and

WHEREAS, the City of Omro has invested substantial public resources in streets, sidewalks, bicycle facilities, parks, recreational trails, and pedestrian infrastructure intended to provide safe and accessible transportation and recreational opportunities for residents and visitors; and

WHEREAS, the Common Council finds that the operation of electric bicycles and electric scooters presents unique public safety concerns involving pedestrians, school zones, parks, recreational facilities, public events, and vehicular traffic; and

WHEREAS, the Common Council desires to encourage the responsible use of electric bicycles and electric scooters while protecting the health, safety, and welfare of residents, visitors, children, pedestrians, bicyclists, and motorists; and

WHEREAS, the Common Council is authorized pursuant to Wis. Stats. §§ 62.11(5), 340.01, 346.78, 346.79, 347.489, 349.06, 349.18, and related provisions of Wisconsin law to regulate the operation of bicycles and electric mobility devices upon public highways and municipal property;

NOW, THEREFORE, the Common Council of the City of Omro, Winnebago County, Wisconsin, does ordain as follows:

SECTION 1 CREATION OF SECTION 7.25 – ELECTRIC BICYCLES AND ELECTRIC SCOOTERS

Section 7.25 of the Omro Municipal Code is hereby created to read as follows:

7.25.010 Purpose

The purpose of this Chapter is to promote the safe and responsible operation of electric bicycles and electric scooters within the City of Omro; protect public health, safety, and welfare; reduce conflicts among pedestrians, bicyclists, motorists, and electric mobility device operators; preserve public infrastructure and recreational facilities; and establish local regulations consistent with Wisconsin law.

7.25.015 Legislative Intent

A. The Common Council finds that electric bicycles and electric scooters are capable of greater speeds, acceleration, and weight than traditional bicycles and present unique safety concerns when operated upon public streets, sidewalks, bicycle lanes, bicycle paths, multi-use trails, parks, and other public property. The Council further finds that younger operators may lack the maturity, judgment, and experience necessary to safely operate such devices in areas shared with pedestrians and motor vehicle traffic. Accordingly, the following age restrictions are adopted to promote the health, safety, and welfare of the public and to supplement applicable provisions of Wisconsin Statutes.

7.25.020 Definitions

- A. Class 1 Electric Bicycle. An electric bicycle as defined in Wis. Stat. § 340.01(15ph) that provides assistance only when the rider is pedaling and ceases assistance at twenty (20) miles per hour.
- B. Class 2 Electric Bicycle. An electric bicycle as defined in Wis. Stat. § 340.01(15ph) that may be propelled solely by the motor and ceases assistance at twenty (20) miles per hour.
- C. Class 3 Electric Bicycle. An electric bicycle as defined in Wis. Stat. § 340.01(15ph) that provides assistance only while the rider is pedaling, ceases assistance at twenty-eight (28) miles per hour, and is equipped with a speedometer.
- D. Electric Scooter. A device meeting the definition contained in Wis. Stat. § 340.01(15ps), as amended.
- E. Shared Mobility Device. Any electric bicycle or electric scooter made available for rental, lease, or shared use.
- F. Minor. Any person under eighteen (18) years of age.
- G. Sidewalk. Any public pedestrian walkway owned or maintained by the City or State of Wisconsin Department of Transportation on a bridge
- H. Trail. Any paved or improved pathway intended for pedestrian, bicycle, or recreational use.

7.25.030 Applicability

- A. This Chapter shall apply to all electric bicycles and electric scooters operated upon:
 - 1. Public streets;
 - 2. Alleys;
 - 3. Sidewalks;
 - 4. Public trails;
 - 5. Parks;
 - 6. Public parking lots; and
 - 7. Other public property owned, controlled, or maintained by the City.

7.25.040 Compliance with Traffic Laws

- A. Operators shall comply with all applicable provisions of Wisconsin Statutes Chapters 340 through 349 and all City ordinances. All statutes in those chapters not already adopted by the Omro Municipal Code are hereby adopted.
- B. Operators shall obey all traffic control devices and lawful directions of law enforcement officers.
- C. Electric bicycles and electric scooters shall be subject to bicycle regulations under Wisconsin law unless otherwise provided herein.

7.25.045 Electric Off-Highway Vehicles Prohibited

- A. Except as expressly authorized by this Code or Wisconsin Statutes, no person shall operate or ride an electric off-highway motorcycle, electric dirt bike, electric mini-bike, electric trail bike, electric motocross motorcycle, or any other electric-powered motor vehicle that is not an electric bicycle or electric scooter as defined by Wisconsin Statutes upon any street, sidewalk, bicycle path, multi-use trail, park, or other public property owned or controlled by the City.
- B. For purposes of this section, an electric off-highway vehicle means an electric-powered motor vehicle designed or manufactured primarily for off-road or recreational use and not meeting the statutory definition of an electric bicycle under Wis. Stat. § 340.01(15ph) or an electric scooter under Wis. Stat. § 340.01(15ps). This includes, but is not limited to, electric dirt bikes, electric motocross motorcycles, electric pit bikes, and similar vehicles.
- C. Nothing in this section shall prohibit the lawful operation of:

1. Electric bicycles as authorized by this chapter and Wisconsin Statutes;
2. Electric scooters as authorized by this chapter and Wisconsin Statutes; or
3. Mobility devices used by persons with disabilities or emergency, law enforcement, or City- owned vehicles operated in the course of official duties.

7.25.050 General Rules of Operation

- A. No person shall operate an electric bicycle or electric scooter:
 1. In a careless, reckless, or negligent manner;
 2. While under the influence of intoxicants or controlled substances;
 3. In a distracted manner that creates an unreasonable risk to persons or property; or
 4. In a manner endangering persons or property.
- B. Operators shall maintain at least one hand on the handlebars while operating.
- C. No person shall carry more passengers than the manufacturer designed the device to accommodate.

7.25.055 Passengers on Electric Bicycles and Electric Scooters

- A. Electric Bicycles.
 1. No person shall operate an electric bicycle while carrying or transporting more persons than the number for which the electric bicycle was designed and equipped by the manufacturer.
 2. A passenger may be carried only upon a permanent seat specifically designed for carrying a passenger and equipped with appropriate footrests when required by the manufacturer.
 3. Nothing in this section prohibits the transportation of a child in a securely attached child safety seat or bicycle trailer designed for use with bicycles and installed in accordance with the manufacturer's instructions.
 4. Operators and passengers shall comply with all applicable provisions of Wisconsin Statutes §§346.79 and 346.806, as amended.
- B. Electric Scooters.
 1. No person shall operate an electric scooter while carrying or transporting another person.
 2. No passenger shall ride upon an electric scooter unless the scooter has been specifically designed, manufactured, and equipped by the manufacturer to safely carry more than one person.
 3. A person shall not ride as a passenger upon an electric scooter by standing on the operator platform, handlebars, frame, or any portion of the scooter not intended by the manufacturer for passenger use.
 4. Violation of this subsection shall constitute a traffic ordinance violation subject to the penalties provided in this chapter.
- C. General Safety.

No operator of an electric bicycle or electric scooter shall permit any passenger to ride in a manner that interferes with the safe operation or control of the vehicle.

7.25.060 Speed Regulations

- A. No person shall operate an electric bicycle or electric scooter at a speed greater than is reasonable and prudent under existing conditions.
- B. No electric scooter shall be operated at a speed exceeding twenty (20) miles per hour.
- C. No electric bicycle or electric scooter shall be operated on a sidewalk at a speed exceeding ten (10) miles per hour.
- D. No person shall operate an electric bicycle or electric scooter at a speed greater than ten (10)

miles per hour within:

1. School zones;
2. School crossings;
3. Playground areas;
4. Areas supervised by a crossing guard; or
5. Special event areas designated by the City.

7.25.070 Operation on Streets

- A. Operators shall ride as near as practicable to the right-hand edge of the roadway except when:
 1. Passing another vehicle;
 2. Preparing for a left turn;
 3. Avoiding hazards; or
 4. Operating in a lane too narrow for safe side-by-side travel.
- B. Electric bicycles and electric scooters may utilize bicycle lanes where available.

7.25.080 Operation on Sidewalks

- A. Electric bicycles and electric scooters may be operated on sidewalks except where prohibited by this Chapter or by posted signage.
Operators shall:
 1. Yield the right-of-way to pedestrians;
 2. Give an audible signal before overtaking a pedestrian; and
 3. Exercise due care to avoid collisions.

7.25.085 Class-Specific Operational Restrictions

- A. Class 1 electric bicycles may be operated wherever conventional bicycles are permitted unless otherwise prohibited.
- B. Class 2 electric bicycles shall not be operated:
 1. On any sidewalk within the City;
 2. Within playground areas; or
 3. On trails where motorized devices are prohibited by posted signage.
- C. Class 3 electric bicycles shall not be operated:
 1. On any sidewalk within the City;
 2. Within playground areas;
 3. Upon school grounds except designated bicycle access routes; or
 4. On trails where prohibited by posted signage.
- D. Class 3 electric bicycles shall primarily operate on streets, bicycle lanes, and designated bicycle routes.
- E. Electric scooters shall not be operated:
 1. On sidewalks within the Central Business District;
 2. Within playground areas;
 3. Inside park shelters;
 4. On athletic fields; or
 5. On natural surface trails unless authorized.
- F. The Director of Public Works may, by written order and appropriate signage, restrict or prohibit the operation of specific classes of electric bicycles or electric scooters where necessary to protect public safety or municipal property.

7.25.090 Central Business District Restrictions

- A. Class 1 electric bicycles, Class 2 electric bicycles, Class 3 electric bicycles, and electric scooters

are prohibited on sidewalks within the Central Business District.

B. The Central Business District shall include:

1. East and West Main Street corridors;
2. Webster Avenue between Main Street and Larrabee Street; and
3. Other areas designated by Common Council ordinance and identified by map or signage.

7.25.100 Parks and Recreational Areas

- A. Class 1 electric bicycles are permitted on paved trails, multi-use paths, and park roadways unless otherwise posted.
- B. Class 2 electric bicycles are permitted on paved trails and park roadways but prohibited within playground areas, athletic facilities, and designated natural areas.
- C. Class 3 electric bicycles are permitted only on paved trails designated for bicycle use and park roadways.
- D. Electric scooters are permitted only on paved trails and park roadways designated by the Director of Public Works.
- E. Electric bicycles and electric scooters are prohibited from:
 1. Athletic fields;
 2. Ball diamonds;
 3. Playgrounds;
 4. Park shelters;
 5. Natural resource areas;
 6. Landscaping beds; and
 7. Areas closed by written order of the Director of Public Works.

7.25.110 Electric Bicycles and Electric Scooters During Closed Park Hours

- A. No person shall operate an electric bicycle or electric scooter within any City park between the hours of 12:00 a.m. and 6:00 a.m., except as otherwise permitted under this chapter.
- B. This section shall not apply to:
 1. Persons lawfully present in a City park during otherwise closed hours for fishing or any other activity specifically authorized by this chapter or by Wisconsin Statutes;
 2. City employees, law enforcement officers, emergency responders, or contractors acting within the scope of their official duties; or
 3. Persons specifically authorized by written permit or approval issued by the City.
- C. Any person operating an electric bicycle or electric scooter pursuant to an exception under this section shall travel only by the most direct route reasonably necessary to access or depart the authorized activity and shall otherwise comply with all provisions of this chapter.

7.25.115 Operation on Pedestrian Bridges

- A. No person shall ride or operate an electric bicycle or electric scooter upon any pedestrian bridge, footbridge, or walkway bridge located within any City park or upon any bridge or structure designated by the City for pedestrian use only.
- B. An individual operating an electric bicycle or electric scooter shall dismount prior to entering a pedestrian bridge and shall walk the electric bicycle or electric scooter across the bridge.
- C. This section shall not apply to City employees, law enforcement officers, emergency personnel, or other persons acting within the scope of their official duties when operation of an electric bicycle or electric scooter is necessary to perform those duties.

7.25.120 Equipment Requirements

- A. All electric bicycles and electric scooters operated between sunset and sunrise shall be equipped with:
 - 1. A white front light visible from at least 500 feet; and
 - 2. A red rear reflector or rear light visible from at least 500 feet.
- B. All devices shall have functioning brakes and manufacturer-installed safety equipment maintained in working order.

7.25.130 Age Restrictions

- A. No person under fourteen (14) years of age shall operate an electric scooter on public property at a speed exceeding 15 mph.
- B. No person under sixteen (16) years of age shall operate a Class 3 electric bicycle except as otherwise authorized by Wisconsin Statutes.
- C. No person under twelve (12) years of age shall operate a Class 2 electric bicycle upon a public street unless accompanied by a parent or guardian or an adult designated by the parent or legal guardian.
- D. Children under ten (10) years of age shall not operate any electric bicycle or electric scooter upon a public street or public property except under direct parental supervision.

7.25.135 Helmet and Safety Equipment Requirements

- A. Legislative Intent. The Common Council finds that the use of properly fitted protective helmets and safety equipment significantly reduces the risk of serious head injuries and other bodily injuries resulting from accidents involving electric bicycles and electric scooters. The Council further finds that minors are at greater risk of injury due to their age, judgment, and experience. Accordingly, the following safety requirements are adopted to protect the health, safety, and welfare of the public.
- B. Helmet Required for Minors. Every person under eighteen (18) years of age operating or riding as a passenger upon an electric bicycle or electric scooter on any public street, sidewalk, bicycle lane, bicycle path, multi-use trail, park, or other public property within the City shall wear a properly fitted and securely fastened bicycle helmet meeting the standards of the United States Consumer Product Safety Commission (CPSC) or other nationally recognized safety standard approved by the Chief of Police.
- C. Passenger Requirement. No operator of an electric bicycle shall knowingly permit a passenger under eighteen (18) years of age to ride unless the passenger is wearing a helmet as required by this section.
- D. Parent or Guardian Responsibility. A parent, legal guardian, or other person having custody or control of a minor shall not knowingly permit the minor to operate or ride upon an electric bicycle or electric scooter in violation of this section.
- E. Safety Equipment. Every electric bicycle and electric scooter operated within the City shall be equipped with all lighting, reflectors, brakes, bells, and other safety equipment required by this chapter and applicable Wisconsin Statutes.
- F. Effect on Civil Liability. Failure to wear a helmet as required by this section shall constitute a violation of this Code but shall not be construed as evidence of negligence or comparative fault in any civil action.

7.25.140 Operators Safety

- A. No person shall:
 - 1. Ride on one wheel;
 - 2. Perform stunts or tricks;
 - 3. Jump curbs, benches, retaining walls, or public improvements;

4. Race another bicycle, scooter, or motor vehicle; or
 5. Operate in a manner causing pedestrians to take evasive action.
- B. No person shall operate an electric bicycle or electric scooter upon school property contrary to school district regulations.

725.150 Responsibility of Parents and Guardians

- A. No parent, legal guardian, or other person having custody or control of a minor shall knowingly permit, authorize, or allow the minor to operate an electric bicycle or electric scooter in violation of any provision of this chapter.
- B. A parent, legal guardian, or other person having custody or control of a minor shall exercise reasonable supervision to ensure that the minor complies with the requirements of this chapter, including, but not limited to, applicable age restrictions, helmet requirements, passenger limitations, operating restrictions, and other safety provisions.
- C. A violation of this section shall not be construed to impose strict liability upon a parent, legal guardian, or other person having custody or control of a minor. A violation shall require proof that the parent, guardian, or custodian knowingly permitted, authorized, or allowed the conduct constituting the violation.
- D. Any civil or forfeiture liability imposed upon a parent, legal guardian, or other person having custody or control of a minor under this chapter shall be limited to the extent authorized by Wisconsin Statutes and other applicable law.
- E. Nothing in this section shall be construed to relieve a minor from responsibility for his or her own violation of this chapter where such responsibility is otherwise provided by law.

7.25.160 Parking Regulations

- A. No person shall park an electric bicycle or electric scooter:
1. In a manner obstructing pedestrian travel;
 2. Within ADA-accessible routes;
 3. Within a crosswalk;
 4. In front of a fire hydrant;
 5. In a traffic lane; or
 6. In a manner creating a public nuisance or safety hazard.

7.25.170 Shared Mobility Devices

No person or entity shall operate a shared electric bicycle or electric scooter program within the City without prior approval of the Common Council.

7.25.180 Accident Reporting

Any operator involved in an accident resulting in injury, death, or otherwise required to be reported under Wisconsin law shall immediately notify the Omro Police Department.

7.25.190 Temporary Restrictions

- A. The Chief of Police, Director of Public Works, Mayor, or Common Council may temporarily restrict operation during:
1. Parades;
 2. Festivals;
 3. Community events;
 4. Construction projects;
 5. Emergencies; or
 6. Public safety incidents.

- B. Such restrictions shall be implemented by written order and appropriate signage whenever practicable.

7.25.220 Penalties

- A. First Offense:
\$25.00 to \$250.00 forfeiture.
- B. Subsequent Offenses:
\$50.00 to \$500.00 forfeiture.
- C. Court costs and statutory assessments shall be added.

SECTION 2. SEVERABILITY

If any provision of this ordinance is declared invalid, the remaining provisions shall remain in full force and effect.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES

All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4. EFFECTIVE DATE

This ordinance shall take effect upon passage and publication as required by law.

AUGUST 2026

Meeting Schedule



DATE	MEETING BODY	TIME
08/04/2026	Council Meeting	7:00 PM
08/06/2026	OADC Meeting	7:30 AM
08/11/2026	Planning Commission	6:00 PM
08/18/2026	BID Meeting Council	9:00 AM
08/18/2026	Workshop	6:00 PM
08/18/2026	Council Meeting	7:00 PM
08/24/2026	Parks Committee	6:30 PM